

*Ekklesia Ministries*



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Request for Qualifications (RFQ)  
Brownfield Environmental & Redevelopment Services

Pastor Katenia Fitzgerald  
Program Overseer

Signed,  
Pastor Katenia Fitzgerald

## **Request for Qualifications for EPA Brownfield Clean Up Grant**

**Proposal Due By: January 12, 2026**

### **Point of Contact for Proposals**

**Ekklesia Missionary Baptist**  
**Katenia Fitzgerald, Vice-President**  
[Kateniafitzgerald@iamekklesia.org](mailto:Kateniafitzgerald@iamekklesia.org)  
**3007Hatch Blvd.**  
**Sheffield, AL 35660**  
**(256) 314-1700**

**Date Published: December 09, 2025**



## **Introduction/Background**

Ekklesia Ministries exists to equip, empower, and edify believers to live out their God-given purpose through biblical teaching, discipleship, community engagement, and Christ-centered service.

The ministry is committed to spiritual growth, family strengthening, leadership development, and meeting the holistic needs of individuals through education, outreach, and intentional pastoral care.

Ekklesia Ministries is a faith-based Christian organization and religious nonprofit ministry.

Ekklesia Ministries function as:

- A church/ministry center, offering worship, teaching, and discipleship.
- A community outreach organization, serving families, children, and residents.
- An educational ministry, operating programs such as Ekklesia Preschool & Child Development Center and Financial Literacy courses
- A leadership development ministry, equipping believers, leaders, and families.

Ekklesia Ministries would typically fall under the category of a 501(c)(3) religious nonprofit organization, focused on advancing Christian values, strengthening families, and serving its community.

Ekklesia Ministries is in the northwest region of the State of Alabama. The address where the scope of the work will be performed is located at 146 Arthur E. Morgan Loop Muscle Shoals, AL 35661. This RFQ is being prepared as part of an EPA Brownfield Grant.

The proposed project seeks funding to support the environmental cleanup and safe restoration of a designated Brownfield property currently affected by hazardous building materials, specifically asbestos-containing materials (ACM), and lead-based paint (LBP). These contaminants present significant health and environmental risks, including respiratory hazards, soil contamination, and threats to the surrounding community.

The cleanup grant will enable the property owner to conduct professional treatment, removal, and disposal of asbestos and lead in full compliance with EPA Brownfields Program standards, OSHA regulations, and state environmental guidelines. Certified environmental contractors will conduct all work to ensure public safety and regulatory compliance.

The overall goal of this project is to eliminate environmental hazards, restore the site to a safe condition, and prepare the property for redevelopment that benefits the local community. Once remediated, this Brownfield property will serve as a catalyst for neighborhood revitalization, economic growth, and improved public health outcomes.

## **PURPOSE OF RFQ**

*This RFQ seeks a qualified firm to assist with writing of the EPA Brownfield Cleanup grant application. If awarded the grant, the selection firm will implement the cleanup scope of work, which will include hazardous building materials, abatement oversight, architectural/ engineering planning, regulatory compliance, and redevelopment project management.*

## **SCOPE OF WORK**

### *A. Environmental Services*

- EPA Grant Application Assistance  
(Successful EPA Brownfield Cleanup)
- Phase I & II Environmental Site Assessments
- Asbestos & lead-based paint inspections
- Remediation design and abatement oversight

### *B. Architectural-Prepare draft ABCA*

- Structural evaluations and feasibility studies
- Design support and redevelopment planning
- Zoning, permitting, and site development

### *C. Project Management*

- Scheduling, reporting, and contractor oversight
- Documentation for compliance and grants

## **QUALIFICATIONS**

Firms must demonstrate expertise in site redevelopment, environmental compliance, and nonprofit or municipal project support.

## **SUBMISSION REQUIREMENTS**

- Cover Letter
- Company Profile
- Résumés of Key Staff
- Relevant Experience
- Project Approach
- References
- Proof of Licensing & Insurance

## **EVALUATION CRITERIA**

- Experience & Technical Expertise
- Team Qualifications
- Success on Similar Projects
- Project Understanding & Approach
- Past Performance
- Cost

## **CONTACT INFORMATION**

Pastor Katenia Fitzgerald

Program Overseer, Ekklesia Ministries

Kateniafitzgerald@iamekklesia.org

(256) 314-1700

## **Contract Term**

The contract period will begin after contract approval and continue through the subsequent implantation period for any successful grants. The contract period may be extended at the option of Ekklesia Ministries if additional grant funds are obtained.

## Selection Process

Ekklesia Ministries will select a firm based on the criteria outlined above.

## Evaluation Criteria

Responses will be reviewed, evaluated, and awarded points based on the following criteria:

Experience & Technical Expertise	Team Qualifications	Success On Similar Projects	Project Understanding & Approach	Past Performance	Cost	Total Points
25	10	10	15	15	25	100

## Proposal Requirements

- Proposal Due Date: January 12, 2026, by 5:00 PM CT. Mailed to 3007 Hatch Blvd Sheffield, AL 35660 Attn: Katenia Fitzgerald or Emailed to Katenia Fitzgerald @iamekklesia.org. The Subject line should include Brownfields Assessment Proposal [Organization] – [Responding Firm]”
- Contents of the responding firm’s submission. This can include, but is not limited to:
  - Cover Letter
  - Contact Information,
  - Statement of Qualifications/Experience and/or Resumes,
  - Project Roles or Organizational Structure,
  - Proposed Approach for the Scope of Work,
  - Anticipated Project Schedule,
  - Cost Proposal for grant writing and hourly fees
  - Proposed Subcontractors,
  - References, and Insurance Documents.

## Proposal Schedule:

The tentative schedule has been proposed for this RFQ:

Public Release of RFQ: December 10, 2025

Deadline for RFQ Questions: January 5, 2026

Deadline for Submitting Proposals to Ekklesia Ministries January 12, 2026

## **General Terms and Conditions**

*Additional terms, such as termination policies, conflict of interest, additional insurance requirements, format of the submissions, etc.*